

BEACH TAKEAWAY APPLICATION FOR EMPLOYMENT

Please Return Form to:

Serena Middlemiss

Beach House
The Wharf
St Ives
Cornwall
TR26 1LG

PLEASE NOTE: Where necessary continue on a separate piece of paper and if selected for interview you will be required to bring 2 forms of identification at least one showing your current address.

Position Applied For:

Where did you see the position advertised?

Last Name:

First Name(s):

Other names:

Tel No:

NI Number:

Mobile:

Address:

EDUCATION DETAILS:

Names of Schools, Colleges and Universities Attended:	Examinations Passed: (please list on separate sheet if necessary)	Responsible Positions Held:

Leisure interests, hobbies, sports:

Business Experience and / or other skills:

EMPLOYMENT DETAILS:

Please give details of your employment. If there were any breaks in employment please give an explanation (e.g. redundancy, time at home, further education, travel etc)

Employer's Name and Address:	Position Held:	Reason for Leaving:	Other relevant information

Explanation regarding any breaks in employment:
Have you ever been convicted of a criminal offence that is not considered to be 'spent'? There are no 'spent' convictions if you are applying for a job where you have contact with children or vulnerable adults. If Yes Please Give Details:

REFERENCES:

Please give details of three referees; one your current/last employer and two previous employers or character references.

Name:	
Address:	
Tel Number:	
Business or Personal Reference?	

Name:	
Address:	
Tel Number:	
Business or Personal Reference?	

Name:	
Address:	
Tel Number:	
Business or Personal Reference?	

Would you require any reasonable adjustments for a potential interview?

If so please give details:

I certify that the information given by me on this form is accurate and that my experience is genuinely represented and qualifications claimed have been attained. I am aware that any engagement entered into is subject to the information being correct, the receipt of satisfactory reference, and, where appropriate, passing a medical examination, if so required by Beach Takeaway.

I understand that falsification of any information contained therein will result in immediate termination of my employment and I will have no rights of recourse.

Signed:

Date:

PERSONAL STATEMENT:

Please write a short statement about how you think your qualifications, experience and personal qualities make you a suitable candidate for the position and give examples, where possible, of any achievements of which you are proud, both in your personal life and in business.

OFFICE USE:-

New Starter: Yes/ No	Date offer or rejection letter:
Job Title:	Personnel file opened: Yes/ No
Wage/Salary:	Date references applied for:
Date engagement letter sent:	Date references received:
Date Statement of Particulars sent:	<ol style="list-style-type: none"> 1. 2. 3.
Dates Induction Training given:	

COMMENTS ON APPLICANT: